



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

## Town Mayor

Colin Mincher

## Deputy Mayor

Michelle Dunning

## Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 19<sup>th</sup> February 2024 at 6.30 pm in the Village Hall.**

**Members of the public are most welcome to join and ask questions.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive and note apologies from councillors who are unable to attend the meeting
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 15<sup>th</sup> Jan 2024 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 12<sup>th</sup> February (circulated by email)  
**Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for February (circulated by email and at the meeting).
5. To receive information on **County Council matters** from County Councillor Kevin Foster
6. To update **Standing Orders** with additional paragraph b, **Section 22**; clarification of relations with Social media and personal emails (attached)
7. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**  
**ZD24/00029/FULL Planning Permission for Change of Use from Domestic Garage to Small Commercial Workshop at 24 Colburn Lane, Colburn DL9 4LS**
8. To discuss **Financial Matters:**
  - To approve **Payment/receipt List** from 15<sup>th</sup> Jan – 19<sup>th</sup> Feb 2024 (circulated at meeting)
  - To receive January monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Mon 18<sup>th</sup> March 2024 commencing at 6.30 pm.**
10. Items for the next Agenda

**CLOSED SESSION to Ratify Confidential Contract matters carried out by the Open Spaces Committee**

**Date of posting: 12<sup>h</sup> Feb 2024**

**MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)**